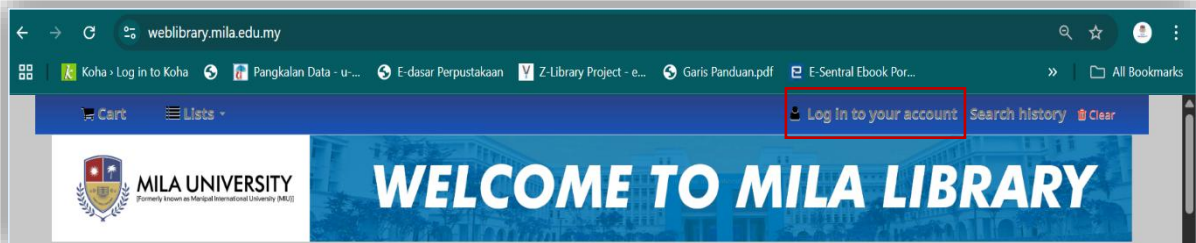# HOW TO RENEW BOOKS via WebOPAC

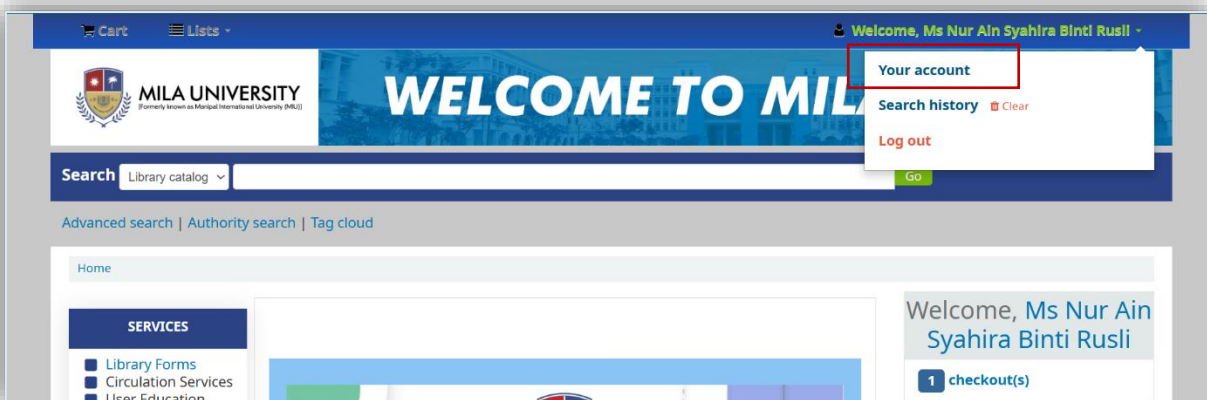1. **Go to the Library WebOPAC (** https://weblibrary.mila.edu.my/ **)**

2. **Click on "Log in to your account"**

   o You'll find the **Login** button at the top-right corner of the page.

3. **Sign In**

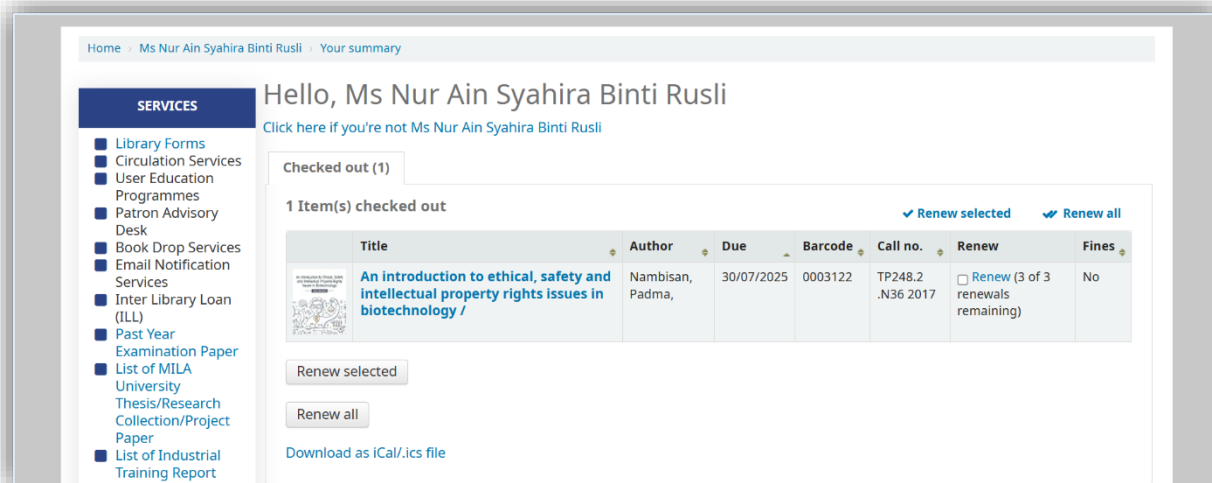   o Use your **registered scholar email (students)** or **staff email**, along with the same **email password**.
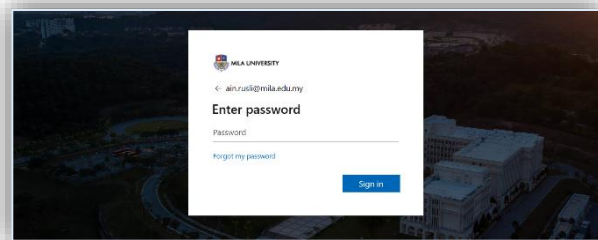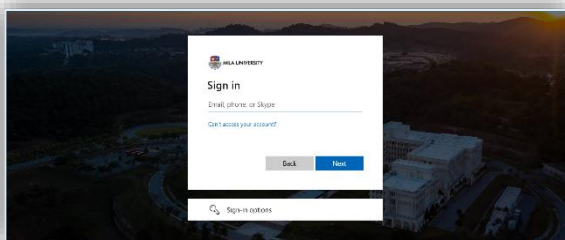
4. **Once Logged In, click on the Item You Wish to Renew**

   o Go to your **account** and select the book you want to renew.

5. **Choose a Renewal Option**

   o Click **"Renew Selected"** to renew specific items

   o Or click **"Renew All"** to renew everything you've borrowed

6. **The Item is Now Renewed!**

   o Check the new due date to confirm that the renewal was successful.

7. **Log Out After Use**

   o Always log out when done, especially on shared or public devices.